

## ACL Council Minutes September 2014



**Attending:** Sue Nash (SN) Chair, Stephen Averill (SA), Claire Green (CG), James Barrett (JB), Jon Lord (JL), Robert Cook (RCK), Robert Connelly (RC), David Cooper (DC), Francis Kendall (FK)

**In Attendance:** Maurice Cheng (MC) Chief Executive, Diane Pattenden (DP), Kirsty Allison (KA)

Item	Action	By	When
<b>1</b>	<b>JL DC Apologies</b>		
<b>2</b>	<b>Minutes of June Council accepted with no changes</b>		
<b>3</b>	<b>CAB brochure – draft on content from Francis</b>	MC	NovCouncil
3.1	Costs advance facility – respond to [a member] that matter is substantially a call for CLSB	SN	
3.2	Review all Committee ToR	MC	NovCouncil
3.3	Retired members – verify how other legal professions charge	MC	NovCouncil
3.4	Council members meeting @ 5pm before Manchester conference	All	October
3.5	Produce leaflets for Bolton	PR Ctte	TBA
<b>4</b>	<b>Chair's Report</b>		
4.1	Reported on meeting with Honorary President and VPs		
4.2	Gave valedication at Master Hurst's retirement event		
4.3	ProBono – two cases put forward, one concluded with client – pilot to continue with Council providing costs advice	MC	Ongoing
4.4	Attended branch meetings in Newcastle and Leeds		
4.5	Protocol for setting up branches	MC	Nov Council
4.6	Branch development strategy	FK	Nov Council
4.7	Set up structure for ACL Legal Aid Group – preliminary meeting with Paul Seddon	MC	Nov Council
4.8	SN to thank Paul Seddon for an excellent report	SN	Now
4.9	SN/CG to review and send off response to CLSB budget condoc	SN	12 Sept
4.10	[Issue around resource availability]		
<b>5</b>	<b>Treasurer's Report</b>		
5.1	F&G to develop investment strategy – Council requested to submit ideas for investment areas over next five years	All	Nov Council
5.2	ACL accountants – to go to tender	SA	
5.3	[Issue re ACL structure]		
<b>6</b>	<b>Policy &amp; Law Reform Report</b>		
6.1	Full opinion on Coventry to be released on ACL forum and email	DP	Now
6.2	Position paper on how we might lobby for changes to improve costs practice directions	RC	30 Sept
<b>7</b>	<b>Operations Report – noted</b>		
<b>8</b>	<b>PR &amp; Marketing Report</b>		

8.1	Suggestion that Roundtable for 2015 to be formulated around 'future leaders' – PR&M Committee to consider	JB	TBA
8.2	ACL app to be worked up as cost proposal	JB	TBA
<b>9</b>	<b>Education Committee</b>		
9.1	Agreement to offer Head of Education two year full time contract	MC	October
<b>10</b>	<b>Draft Strategic Plan – for text review by Council</b>	<b>All</b>	<b>End Sept</b>
<b>11</b>	<b>Updated 2014 budget approved</b>		
<b>12</b>	<b>Approved that CEO works on reviving Code of Conduct for members and students</b>	<b>MC</b>	<b>December</b>
<b>13</b>	<b>AOB</b>		
13.1	[Issue re website name]		
13.2	[Issue around brandname usage]	MC	Now
13.3	[Agreement to brief Counsel on commercial matter]	SA	Now
13.4	Mentoring programme to be considered for members – PR&M Ctte to work up proposal	JB	
13.5	CG to respond to [member] on forum re new bill format	CG	Now