

Minutes of the ACL Council Meeting
held on 18 September 2019
at the Hotel Indigo, London EC3N 1LS



Council members present: Claire Green (Chairman) (CG), Stephen Averill (SA), Derek Boyd (DB), Paul Bracewell (PB), David Cooper (DC), Adam Grant (AG), Francis Kendall, Vice-Chairman (FK), Jack Ridgway (JR), Natalie Swales (NS)

Also present: Kirsty Allison (KA), Head of Education
Diane Pattenden (DP), Head of Operations

The meeting started at 2.15pm

Item	
1	Welcome and apologies
1.1	CG welcomed all to the meeting.
2	Minutes of the council meeting held on 16 August 2019
2.1	Redactions to the minutes to be published on the website were agreed.
3	Actions arising from the council meeting held on 16 August 2019
	Each point on the action list was reviewed and updated.
3	ACLT Projections / 2020 intake of students
3.1	Prior to the meeting a number of financial models and projections were circulated to council members. DB/KA took council members through the figures following which there was a full discussion regarding the options and the potential viability of the training course.
3.2	KA stressed that she could not recommend running a course until an assurance had been received from the CLSB that they would provide notice of accreditation being withdrawn. KA is working with the CLSB on agreeing a document which would include this.
3.3	Council members agreed that the figures presented demonstrated viability. The question of whether the intake of students should be limited was discussed and it was agreed that there should be a strict cut off point for applications (1 st December).
3.4	Following a lengthy discussion it was agreed that the full course should remain as a 3 year course, rather than condensing the content into two years.
3.5	DB/KA will confirm to the CLSB that the course is viable to run with a January 2020 intake and will seek sign off.
3.6	CG advised council members that TC will be leaving on 11 October. Staffing will be discussed at the next council meeting.
4	New Internal Governance Rules
4.1	CG thanked AG for the work that he has recently undertaken on IGR.
4.2	The current MoU with the CLSB has been in force since 2011.
4.3	KA will work with AG to review the operational protocol and a new document will be

	drafted and circulated to council.
4.4	CG will introduce AG to her contact at the Patent Attorneys.
4.5	For the benefit of council members, AG summarised Professor Mayson's recent report.
4.6	Following some discussion on the report, Council members agreed that AG should draft a response.
5	Redesign of the ACL e-bulletin
5.1	DP shared the draft re-design of the e-bulletin. All agreed to implement it.
6	Date of next meeting
6.1	The next ACL council meeting will be held in London at 1pm on 17 October
7	Any other business
7.1	KA confirmed that she would be running some CPD seminars towards the end of the year.
7.2	CG is to arrange a meeting with the Institute of Legal and Finance Management.
7.3	The expenses policy for council members will be reviewed.

There being no further business the meeting ended at 4.50pm