Minutes of the ACL Council Meeting held on 16 August 2019

at the Hotel Indigo, London EC3N1LS



Council members present: Claire Green (Chairman) (CG), Derek Boyd (DB), David

Cooper (DC), Adam Grant (AG), Francis Kendall, Vice-Chairman (FK), Jack Ridgway (JR), Natalie Swales (NS)

Also present: Kirsty Allison (KA), Head of Education (items 1 – 4)

Diane Pattenden (DP), Head of Operations Kate Wellington (KW), CEO, CLSB (item 3)

Matthew Aldous (MA), ACL Accountant (items 1 - 5)

The meeting started at 2pm

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9.2	Space on stage in the afternoon will be required for the mock assessment. Laptops will be
	used, therefore electricity points will be required.
9.3	The conference will be followed by an open forum for members. It was agreed that there
	would not be a need for formal minutes or notes but that the forum should be recorded.
9.4	The Forum will be reported on in the <i>Costs Lawyer</i> .
10	London 2019 Conference
10.1	DP advised that the Cavendish Venue, used in the last 3 years had availability on 26 June.
10.2	The Marriott, Regents Park was a consideration but due to the requirement for external
	AV, this would be a more expensive option.
10.3	Council members agreed to hold the event at the Cavendish Venue.
11	Operations Report
11.1	DP advised council that she had recently made a withdrawal on investments in order to
	cover running costs.
11.2	DP advised that the e-bulletin was due for a 'refresh'. DP and NR have given a number of
	comments to Archant and DP asked council members to let her know asap if they have
	any suggestions for improving the layout/design.
12	Date of next council meeting
	The next council meeting will be held in London at 2pm on 18 September. Venue to be
	advised.
13	Any other business
13.1	CG said she would like an understanding with council members that if they miss a certain
	number of council meetings they are asked to resign their position. DP said that in the
	past a similar rule has been made. DP/DC to check Articles Of Association and other
	council documents.

There being no further business the meeting ended at 4.35pm $\,$