

ACL Council Meeting
19 April 2017



Held at Weightmans, St Mary Axe, London

Minutes (Website Edition)

Council Members Present: Iain Stark, Chairman (IS), Francis Kendall (FK), Steven Davies (SD)
David Wright (DW) David Cooper (DC) Paul Bracewell (PB)

Also in attendance Diane Pattenden, Head of Operations (DP), Maurice Cheng (to the end of 3 below) Carl Lygo, Chair, ACLT (to the end of 3 below),
Kirsty Allison, Head of Education, ACLT (to the end of 3 below)

Apologies: Robert Cook (RC)

Item 3 of these minutes is deemed to be CONFIDENTIAL as it contains commercially sensitive information. These minutes are not available for public circulation, and are held separately by the Administrator.

Item	
1	Prior to the meeting Nick Clark (CADR) gave a presentation to council. This was followed by an introduction to Carl Lygo, the new Chair of ACLT. The council meeting started at 15.00
2	Minutes of the meeting held on 25 January 2017 The minutes were approved. DC agreed to check through the minutes and remove reference to any sensitive issues prior to publication on the ACL website.
3	Memorandum of Understanding Agreement to Memorandum of Understanding between ACL and ACLT. Due to the confidential and commercial sensitivity of this item it is minuted separately.
4	Actions arising from the council meeting held on 25 January 2017 Actions carried forward from the meeting, together with new actions are included on the attached sheet.
5	Chair's Report <ul style="list-style-type: none"> • Council will not make any major decisions until the outcome of the July Jackson report is known. • The CLSB consultation which closes on 21 April includes the proposal that the 2 hours CPD for reading the Costs Lawyer is changed to 2 hours for being a member of the Association. IS will suggest to the CLSB (Lynn Plumbley) that this is increased to 3 hours. • SD to look into specialist accreditation. • IS suggested that the council consults with members on the benefits of membership, the proposal to open up membership and on relinquishing approved regulator rights to the CLSB. This should be followed by an EGM (October conference).
6	2016 Accounts/2017 Management accounts These were circulated in advance of the meeting but not discussed at the meeting
7	PR & Marketing FK advised that the article schedule is not working. Council members are leaving it to the last moment to advise that they cannot provide articles resulting in Neil having to

	ghost write articles. FK will re-circulate the schedule.
9	Education
	SD ran through the update he had sent out some time prior to the meeting.
10	Operations
	<ul style="list-style-type: none"> • IS to approach potential keynote speakers for the London Conference • DP to speak with Neil Rose re contacts for undertaking a 'legal check' on the new website prior to launch. • 58 Costs Lawyers hold a practising certificate but are not members of the Association. IS said he would have their names and company name published in the Costs Lawyer. • FK suggested putting a link to court fees on the website. • IS to be appointed as a second signatory to the Nucleus investment account. • Agreed to renew membership with CLT. • There was a brief discussion around whether a hard copy of the Costs Lawyer was required. Carry forward. • Carry forward the idea of promoting the Costs Lawyer via free sample copy and subscription offer. • A brief discussion on whether to print a 2018 ACL diary took place. Carry forward.
12.	Any Other Business
	<ul style="list-style-type: none"> • PB was appointed as Head of Policy Committee and point of contact on council with the ACL Policy Officer. PB to make contact with Claire to discuss her role. Claire to have future expenses authorised (DP). • DW to respond to the Forum Posts from Sue Nash regarding the ACL anniversary. • The CLSB has asked if ACL can put a questionnaire on their new website. Agreed that we could link to it on the CLSB site but not host the questionnaire. • IS signed DP's and CL's contract. CL will sign off KA's contract.
13.	Date of Next Meeting
	8 June 2017 12 noon The July council meeting (28 th) will be held in Manchester. IS to book a meeting room at Weightmans.
14.	The meeting closed at 18.00