

**Minutes of the ACL Council Meeting
held on 18 October 2022**
via Teams call



Council members present: **Jack Ridgway (JR)**, David Bailey-Vella (DBV), Kris Kilsby (KK), Victoria Morrison-Hughes (VMH), Laura Rees (LR)

Also present: Carol Calver (CC)

The meeting started at 11:00

Item	
1	Welcome and apologies Apologies were received from Stephen Averill, Ian Curtis-Nye and Julian Caddick.
2	Minutes of the council meeting held on 20 September 2022 It was unanimously agreed that the draft minutes of 20 September were an accurate reflection of the meeting. It was agreed that items 8.1 to 8.5 and 9.2 should be redacted before publishing on the website.
3	Actions arising from the council meeting held on 20 September 2022 Actions were reviewed and updated.
4	PR & Marketing Report
4.1	DBV reported on meetings with Black Letter, plans in place to engage with other legal professions in promotion of the ACL and to improve our Social Media presence with improved consistency.
4.2	Discussion on the results of the Member Survey. The Council were pleased with a high response rate and confirmation that members were aware and are in general satisfied with the benefits provided. Report to be shared with Council for further actions.
5	Chairman's Report
5.1	JR advised that with the timeline for the CJC Consultation being that the report likely being presented to the CJC in Jan, he surmises it is unlikely a decision will be made before April, with any implementation of changes happening Q3 2023.
5.2	JR confirmed the full line up of speakers and topics for the ACL London Conference.
5.3	JR advised of plans to complete a mid-year assessment of the business plan, including a review of policy handling, with a suggestion to divide internal and external to allow the policy committee to focus on consultations, liaising with external stakeholders, and political decisions, with Operations and Finance undertaking internal policy updates and reviews.
6	Policy Committee Report
6.1	KK reported that the Policy Sub Committee have been focused on the submission of the ACL response to CJC Consultation. Survey and 'Town Hall Style' meeting resulted in a much higher response and interaction with membership – plan to adapt for future significant consultations. The committee have also been working on the CLSB Accreditation consultation response – using response from both membership and trainees.
6.2	JR suggested recruiting a working group from the membership to handle the review of Association Articles & By-Laws.

7	Education Committee Report
7.1	<i>Item redacted due to confidentiality</i>
7.2	The ACLT response to the CLSB Consultation has been shared with the Education sub-committee.
7.3	Council confirmed that VMH and LR should continue to monitor the ACLT budgets and finances
8	Finance Committee Report
8.1	CC confirmed the transfer of investments funds is being processed to fund ACLT system improvements, enhancements and marketing plans.
9	Operations Report
9.1	CC confirmed 3 nominations received for Council Member vacancy of: <ul style="list-style-type: none"> • Mevani Jagodage • Stephanie McBride • Amy Dunkley Agreed with council to obtain biographies from nominees by 24/10, with nomination ballot to run 26/10 to 02/11. Intention is to have new council member in place during December.
9.2	London Conference discussion of delegate numbers, speakers and sponsorship. Confirmation of bespoke conference logo, coloured lanyards and highlighted name badges Q&A Session via Slido.
9.3	Council agreement for an end of year / season's greetings eShot
11	Any other business
11.1	No AoB
12	Date of next meeting
12.1	Next meeting scheduled for Thursday 3 rd November at 7pm There being no further business the meeting ended at 12:15pm