

**Minutes of the ACL Council Meeting
held on 28 March 2023**
via Teams



Council members present: Jack Ridgway (JR), David Bailey-Vella (DBV), Stephen Averill (SA), Kris Kilsby (KK), Julian Caddick (JC), Stephanie McBride (SM) & Amy Dunkley (AD)

Also present: Carol Calver (CC) Head of Operations

The meeting started at 10:05

Item	
1	Welcome and apologies
1.1	Apologies were received from Victoria Morrison-Hughes and Laura Rees. DBV welcomed all to the meeting.
2	Minutes of the council meeting held on 28 February 2023
2.1	It was unanimously agreed that the draft minutes of 18 February were an accurate reflection of the meeting. It was agreed that items 4.3, 5.1, 7.4, 9.3 & 11.2 should be redacted / partially redacted before publishing on the website.
3	Actions arising from the council meeting held on 18 February 2023
3.1	Actions were reviewed and updated.
4	Chairman's Report
4.1	Council reviewed the draft of the ACL Business Plan for 2023. Final changes agreed and document fully signed off for 2023 – this will be shared with the membership via a direct email and the eBulletin.
4.2	JR detailed how Kris Kilsby's term on Council is due to end on 30/04. Council thanked KK for his dedication and contribution to date and hoped he would be successful in re-election. Operations to open nominations by the end of March, with voting complete by the end of April. KK responded with his wish to remain on Council to continue the momentum with Policy that he felt had been delayed over the covid period.
5	PR & Marketing Committee Report
5.1	DBV fed back on the final analysis data from the CLSB v ACL survey. The main items for improvements have been identified as cost and benefits of membership. PR-AM are confident the plans already under review for <i>redacted due to confidentiality</i> improved engagement and representation of the ACL members will be successful with an increase in subscriptions.
5.2	DBV detailed further work was required to create and promote 'bite-sized' CPD events for the membership.
5.3	<i>Item 5.3 redacted due to confidentiality.</i>
6	Policy Committee Report
6.1	KK reported on the awaited publication of the Fixed Recoverable Costs Extension Rules, with JC reporting the intent for this to be published 31/03. Policy Sub-Committee will review and feed

	back to Council and Membership.
6.2	KK confirmed he had spoken with Judge Leonard regarding the Court of Protection eBill pilot, the pilot has been deemed a success and there is presently no intention to re-convene the working party. Feedback to the Senior Costs Judge has been requested from the ACL. KK therefore proposed to request specific feedback from the membership via a survey and the SiG platform.
6.3	KK has corresponded with the FSB who have concerns that the introduction of Fixed Costs will prevent them gaining access to justice. FSB to explore the Litigation in Person Scheme. Policy to monitor to see if a working relationship could be formed between the FSB and ACL members.
6.4	Policy have met with the consumer arm of the LSB, specifically discussing promotion of consumer interest and how the ACL can support this. The LSB Consumer Panel (LSCP) have since invited the ACL to participate in the Standardisation of Consumer Information Roundtable event in April. The ACL will work with the CLSB to ensure we attend/have a presence.
7	Education Committee Report
7.1	No Education update as apologies were received from VMH and LR.
7.2	CC informed Council on how the ACL were working with ACL Training and the CLSB in the creation and promotion of a Qualified Person Supervisor register to support students who have no direct access within their own organisation.
8	Finance & Internal Policy Committee Report
8.1	SA confirmed the intent of Internal Policy to review the Articles and By-Laws of the ACL. Due to the complexity involved an initial review of this will take place by the end of May with full completion anticipated by September.
8.2	SA detailed how Finance will continue to review Management accounts for the ACL, adjusting where necessary between budgeted and actual. SA also detailed how the investment funds for the Association had fluctuated slightly in the last 3 months due to financial uncertainty in both the US and the UK, but how they were generally stable and we were not expecting any significant changes in the near future.
9	Operations Report
9.1	Council signed off the suggested email correspondence to members in consultation of changes to ACL Logo usage and a suggestion for subsidised LAG Seminar attendance for LAG members. Operations will complete this before 31/03.
9.2	CC provided an update on the Manchester conference, confirming an increase in sponsorship places, now totaling 1 x Main (Kings), 1 x A (12KBW), 4 x B (Clayton, Costs Master, Miller Grace & CLSB/ACL Training & 1 x lunch and post-conference drinks (PIC Legal).
9.3	CC informed Council that due to having a professional photographer at the Manchester Conference (Student Certificate Awards) the intent was for updated Council photographs for use by BL, including group shots as all Council were likely to be present.
10	Any other business
10.1	<i>Item 10.1 redacted due to confidentiality.</i>

11	Date of next meeting
11.1	Next meeting scheduled for 20 April 19:00 to 20:00 in person at Emirates, Old Trafford, Manchester. There being no further business the meeting ended at 11:25