

**Minutes of the ACL Council Meeting**  
**held on 30 June 2022**  
 Working Meeting at Gaucho Restaurant, Manchester



Council members present: Stephen Averill (SA), David Bailey-Vella (DBV),  
 Kris Kilsby (KK), Laura Rees (LR), Victoria Morrison-Hughes  
 (VMH), Julian Caddick (JC).

Also present: Carol Calver (CC), Paul Seddon (PS)

The meeting started at 19:00

Item	
1	<p>Welcome and apologies</p> <p>Apologies were received from JR and ICN            SA apologised for joining the meeting late (joining at item 3.3)</p>
2	<p>Minutes of the council meeting held on 24 May 2022</p> <p>The minutes of the May Council Meeting will be approved and redactions agreed at the next council meeting.</p>
3	<p>Actions arising from the council meeting held on 24 May 2022</p> <p>Actions were reviewed and updated</p>
4	<p>Policy Committee report</p> <p>4.1 Policy update as provided prior to the meeting was discussed.</p> <p>4.2 The Policy sub committee have recommended for approval the MOU between ACL and the CLSB</p> <p>4.3 -CPRC notes from Policy Update doc-</p> <p>4.4 -LSB Consultation Response from Policy Update doc-</p> <p>4.5 Policy review of Business Plan – brief review of targets achieved – further update at July council meeting.</p>
5	<p>PR and Marketing Committee report</p> <p>5.1 Discussion on partnership with Black Letter Communications – agreement for this to continue in this manner – excellent collaboration on getting relevant articles out in a short turnaround</p> <p>Further analysis of Social Media handling ongoing.</p>
6	<p>Finance Committee report</p> <p>6.1 SA reported work on project projections is ongoing – change in council members has interrupted but is ongoing.</p>

	Requirement for a replacement Treasurer – covered in AOB.  <i>Redacted due to confidentiality</i>
<b>7</b>	<b>Chairman’s Report</b>
7.1	No update from JR
<b>8</b>	<b>Operations Report</b>
8.1	Manchester Cost Conference (held 01/07) was discussed at length – final details confirmed.
8.2	CC to arrange post conference meeting to incorporate any necessary changes before London.
<b>9</b>	<b>Education Committee Report</b>
9.1	-notes from Education Update doc-
9.2	VMH & LR provided details of the proposed new course outline.  Confirmation of ACLT no longer accredited for training – new accreditation being worked on for approval with CLSB. Students currently enrolled will continue however no new students will be enrolled until Sept 2023.  New course discussed, similar to Cilex, broken into tiers which will also be stand-alone qualifications. Likely to include micro credentials – very specific & relevant.  2 years minimum, flexing up to 4 years maximum. <i>Redacted due to confidentiality.</i>  ACLT will utilise time up to new intake in 2023 to carry out full analysis of requirements going forward to ensure the best solution.  Education sub committee to feedback discussion regarding the new qualification and ACL membership?
9.3	ACLT requested Council feedback on historic benefits of trainee membership with regards to aligning with new student intake for 2023. Council confirmed current benefits to remain and to be followed up with ACLT
<b>10</b>	<b>Date of next meeting</b>
	Date of next meeting – TBC Suggested schedule of 3 x virtual, 1 x face-to-face – TBC
<b>11</b>	<b>Any other business</b>
11.1	SA elected as Treasurer. <i>Redacted due to confidentiality.</i>
11.2	2 x new council members to be recruited in September – <i>redacted due to confidentiality.</i>
11.3	LAG Update from Paul Seddon: PS to provide notes to CC to distribute
	There being no further business the meeting ended at 20:30