

Minutes of the ACL Council Meeting
held on 23rd July 2024
 Irwin Mitchell office, London



Council members present: Jack Ridgway (JR), David Bailey-Vella (DBV), Stephen Averill (SA), Kris Kilsby (KK), Julian Caddick (JC), Nathan Cameron (NC) & Amy Dunkley (AD)

Also present: Carol Calver (CC) Head of Operations

The meeting started at 11:00

Item	
1	Welcome and apologies
1.1	Apologies were received from Victoria Morrison-Hughes. JR welcomed all to the meeting.
2	Minutes of the council meeting held on 25 June 2024
2.1	It was unanimously agreed that the draft minutes of 25 June 2024 were an accurate reflection of the meeting. It was agreed that items 2.1, 5.4, 7.2, 7.3, 7.7 & 8.1 should be partially redacted before publishing on the website.
3	Actions arising from the council meeting held on 25 June 2024
3.1	Actions were reviewed and updated.
4	Chairman's Report
4.1	JR advised Council of the resignation from Council of Stephanie McBride, effective 30/06/24. Council Member nominations will take place in December to coincide with term end of SA
4.2	JR reported back on CLSB feedback regarding Entity Regulation following the discussion that took place regarding the introduction of a Draftsperson member category during the June meeting with CLSB CEO Kate Wellington. The CLSB remain committed to achieving similar outcomes through guidance and routines rather than structured regulation.
4.3	Council discussed delegated authority regarding the potential Draftsperson member category where Council considered the CLSB Reserved Legal Activity Rights, para 17 to 21 and confirmed the ACL intention to adhere to the same. <i>Redacted due to confidentiality.</i> Further to this the ACL will review the supervised practice guidelines in place for ACL Training to further apply and align where necessary. A full review of supervisory roles and best practice will be included in a review of the standard code of conduct for all members.
4.4	Council approved a summary of member responses from the initial consultation on the suggested updates to the Association Articles & By-Laws. The responses result in two further questions to be put to the membership, this will be carried out by a separate survey to close early September.

5	PR & Marketing Committee Report
5.1	Council viewed the recently created promotional videos and approved them for use on both the ACL and ACL Training websites as well as social media.
5.2	AD & CC suggested to Council a restructuring of conference sponsorship packages following a review with 'usual' sponsors and internal discussions regarding the complexity currently involved. Council approved a new two-level package – a 'speaker' and an 'exhibition' option. Full details will be circulated via the eBulletin and previous sponsors will be notified directly by Operations.
5.3	DBV detailed to Council that a positive response had been received from Modern Law after BL approached them regarding the inclusion of a Costs Award category. <i>Redacted due to confidentiality.</i>
6	Policy Committee Report
6.1	KK updated Council on the SCCO suggestion of ACL advising on the development of updated format of the Precedent G (Points of Dispute). The ACL plan to create a working party to fully support this and members will be asked to volunteer over the coming weeks.
7	Education Committee Report
7.1	DBV advised he was liaising with ACL Training to confirm latest admission numbers for the next CLPQ intake for September.
8	Finance & Internal Policy Committee Report
8.1	SA advised that due to final investment fund values being available in July the 2023 End of Year accounts were now complete and ready for sign off. These will be distributed to Council before full sign off anticipated by JR in August.
9	Operations Report
9.1	Ahead of venue viewings taking place for the London October Conference, CC to suggest pricing levels for member tickets prior to tickets going on sale mid-August.
10	Any other business
10.1	<i>Item 10.1 redacted due to confidentiality.</i>
11	Date of next meeting
11.1	Suggestion that Council do not meet in August due to holiday and work commitments with plan to move September, October and November meetings to the beginning of the month.