

**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Tuesday 8th January 2019 – 9.30 am to 11.10am**

Present: Bob Baker
Steve Jepson
Paul Seddon
Rachel Perkins
Fran Rigo

1. AP from last meeting

All complete except:

AP2 – SJ has prepared article but has missed CL deadline – article will be in next issue;

AP7 – BB to check position and deal with accordingly **(AP1)**.

2. Nomination/Election

DP has sent email out today. Nominations to be accepted until Friday 18th January. Ballot to take place between Friday 1st February and Friday 8th February if necessary.

3. SPG/CCCG dates

BB confirmed that SPG yesterday had been cancelled, but he would be attending CCCG Monday 14th January. He is unable to attend CCCG 13th March and SPG 1st May and PS agreed to attend in his place. PS also gave an update of the position regarding the CCFS review.

4. Spring/Autumn 2019 seminars

Rebecca Bidwell has agreed to speak at autumn seminar (1 hr 30 mins).

Jennifer James has agreed to attend autumn seminar and will undertake a mock DA (2 hours). PS to email JJ regarding 2 CL to take part and BB will email Claire Green requesting dummy bill and whether she will also speak at the autumn seminar **(AP2)**.

BB to email Chris Minnoch to see if he will attend/speak at spring seminar **(AP3)**.

5 hours CPD. Confirmed speakers are:

Matt Howgate
Stephen Barker/Rob Damiao/Antony Leal
Richard Miller
Steve Jepson

Time spent working on agenda/speakers/subject/timing for spring seminar. BB emailed draft agenda to committee members during meeting and PS also emailed to BB information for AGM presentation.

BB to liaise with DP regarding dates for speakers' material for collation and sending to delegates. Also, BB to liaise with DP re email to membership advertising seminar **(AP4)**

5. CL articles

SJ confirmed that he had missed the deadline and that articles would be in next edition.

6. Communications

This is to be carried over to next meeting.

7. AOB

None

Next committee meeting – Monday 11th March (at seminar)

Actions from this meeting		Owner	By when
AP1	Travel information reminder email	BB	Asap
AP2	Contact JJ/CG re autumn seminar	PS	Asap
AP3	Contact Chris Minnoch re spring seminar	BB	Asap
AP4	Liaise with DP re spring seminar advertising/speaker materials	BB	Asap