**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Tuesday 16th July 2019 – 8pm to 10.05pm**

Present: Bob Baker
                 Paul Seddon
                 Rachel Perkins
                 Charlotte Flanders

Apologies: Steve Jepson

1.   AP from last meeting

AP2   Carry over to next meeting **(AP1)**

AP3   BB making progress and will continue to liaise with Christopher Owen during the year. Carry over to November meeting **(AP2)**

2.   LAG response to LAA proposals

Discussing document prepared by BB and PS amending same. BB to send to Anthony Evans and SPG and invite the SPG to make their own comments.

3.   September seminar

BB to email DP re rooms (post note – completed).

BB and PS have spoken to CG and JJ.

BB to sort tickets for SB/RD and email JJ re ticket **(AP3).**

Agreed timetable/speaker order stands as last minutes.

Q&A session – RP to email DP draft email to circulate to <u>whole LAG</u> and any other delegates. Questions to come to RP. Deadline for questions Friday 30th August. RP to email SB/RD questions by Fri 6 September. RP to check with SB/RD timeline ok. **(AP4)**

Agreed that PS will chair the day.

BB to check sit down lunch and liaise with DP re deadline for collation/presentation and distribution of electronic notes (post note – complete).

4.   CL articles

 Carry over to next meeting **(AP5).**

5.   CCCG/SPG

BB attended CCCG last week. BB to report to committee **(AP6)**. SPG minutes circulated end June.

SPG 28/8 and CCCG 11/9 BB to attend.

SPG30/10 and CCCG 13/11 BB can attend at present.

6.   CCFS

All updated guidance has now been released. PS to clarify with AL when interim plan MUST be submitted **(AP7).**

7.   **AOB**

None.

Next committee meeting – Monday 16ᵗʰ September post seminar

Actions from this meeting		Owner	By when
AP1	VHCC article for CL	PS	
AP2	ICA position – Carry over to November 19 meeting	BB	
AP3	Tickets for SB/RD and JJ	BB	
AP4	Liaise with DP and SB/RD re Q&A	RP	
AP5	CL articles	SJ	
AP6	BB to report to committee re CCCG	BB	
AP7	PS to seek CCFS clarification from AL	PS	