

**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Tuesday 8th November 2022 at 8pm**

Present: Bob Baker
Paul Seddon
Rachel Perkins
Charlotte Flanders
Ann Henderson
Apologies: Steve Jepson

AH was welcomed to her first LAG committee meeting

1. Action Points from last minutes

AP1 – completed
AP2 – Roles and responsibilities - carry over to next meeting [AP1]
AP3 – Update ACL website/move behind password wall - PS will deal with this in the new year [AP2]
AP4 – completed
AP5 – Raise panel membership with TLS - BB to deal with [AP3]
AP6 – completed
AP7 – completed

2. Quick Guide re claiming Counsel's fees

Committee agreed to deal with this via email the following day – PS stated that deadline was Friday 11th. [AP4]

3. Conference/seminar

BB had made enquiries about this, but in the meantime had received an email from the ACL council. Email was circulated and discussed and it was agreed that a response would be drafted and sent. [AP5]

4. Nominations/election

RP stated that after Christmas it would again be time for nominations for the LAC committee. BB agreed to draft email for circulation to membership. [AP6]

5. SPG/CCCG

BB advised he was unable to attend. BB agreed to ask SJ to attend in his absence. [AP7] BB agreed to circulate dates for 2023 once received.

6. Consultation on Court Assessment of Legal Aid claims

BB confirmed that there was no update on this.

7. LAA meeting re CCMS

CF confirmed that this was coming up on 11th November. CF to request notes of issues from membership in readiness for meeting. Also agreed to sound out SB/RD for possible attendance at LAG conferences for 2023 and provide update. [AP8]

8. AOB

RP raised notification from VHCC threatening to deregister if case plan not submitted when LAA expected one. CF agreed to raise at PET meeting. Also, discussion about document uploads. [AP9]

FAS forms – discussion that there was no longer a need for these. PS agreed to draft communication to go to membership **[AP10]**

Items for next meeting:

Conferences in 2023

Recording outcomes of IP recovery

Next meeting – 8th January 2023. BB to send round invite **[AP11]**

AP1	Roles and responsibilities	All
AP2	Update ACL website	PS
AP3	Raise panel membership with TLS	BB
AP4	Quick Guide re claiming Counsel's fees	PS
AP5	Response to Council's email re Conferences	Completed
AP6	Email re nominations/elections	Completed
AP7	BB to request SJ to attend CCCG	BB
AP8	Update on LAA meeting re CCMS	CF
AP9	VHCC deregistration to be raised at PET	CF
AP10	FAS form communication to membership	PS
AP11	Invite for next meeting	Completed