

**Minutes of Meeting of Legal Aid Special Interest Group Committee held on
Tuesday 11th July 2023 at 8pm**

Present: Bob Baker
Paul Seddon
Rachel Perkins
Charlotte Flanders
Ann Henderson
Carol Calver (ACL head of operations)

1. Autumn seminar

Discussions regarding speakers and subjects, and also speakers travel expenses. CF will make "intro" to CC to deal with train tickets and, if she considers it necessary, cc PS into communications [AP1]. PS agreed to do session on IP recoveries and reporting same on CCMS outcomes.

CC will provide draft timetable, etc [AP2].

2. Recording outcomes of IP recoveries.

PS will raise this at next PET meeting [AP3]. See above re seminar.

POST MEETING NOTE: 12/07/2023 - Now on agenda for next PET meeting

3. Constitution/LAG Logo

This has been dealt with within new draft documentation.

4. Response to RoCLA

Waiting for further information regarding this. CC to check with Kris Kilsby attendance at special SPG on 27th July [AP4].

5. New LAA contract consultation

Waiting for further information regarding this.

6. SPG/CCCG/Billing meeting updates and attendees

Next SPG – 10.08.23 – BB to attend.

Next CCCG – 14.09.23 – CF to attend (possibly shadowed by AH).

CF gave update on last billing meeting.

7. LAG website

This is being dealt with. PS will provide guidance to CC/JG once they have made provisional decision on content to keep and remove. CC discussed results of recent survey.

8. Panel Membership/TLS

BB had previously emailed TLS regarding this and will send chasing email [AP5]

POST MEETING NOTE: 12/07/2023 – TLS have chased LAA solicitor El Druker within PET

9. AOB

PS gave update from recent PET meeting regarding LAA's "top tips on correspondence". The document will be reviewed in 3 months. Discussion regarding this document.

PS also gave update from PET meeting regarding default costs limitations in child abduction and housing matters.

Next meeting – Monday 11th September (post seminar) or TBA if earlier.

AP1	Seminar speakers travel arrangements	CF/CC/PS
AP2	Timetable for seminar	CC – completed
AP3	Recording outcomes of IP recoveries	PS
AP4	Confirming KK attendance at SPG 27.7.23	CC
AP5	Chaser email to TLS re panel membership	BB – completed