



1 July 2025

Dear Provider,

Please see below the latest on progress to restore LAA systems and contingency approaches. The latest position can also be found on the incident webpage: [Legal Aid Agency cyber-security incident GOV.UK page](#) and the associated [FAQ](#).

Extradition Matters

(Added on 1 July) Please note that today we've added a new section for Extradition Matters in the "Crime Applications" section on the incident [webpage](#).

Extradition Matters fall outside of the revised Business Continuity arrangements, and so all applications for Extradition MUST be submitted to the LAA for processing. To ensure that we can process these applications on a priority basis, please e-mail all relevant forms (CRM14 etc) to the Nottingham office (NottinghamCAT@justice.gov.uk).

Monthly Claim Submissions

(Updated on 1 July) Today we have uploaded a new form to the incident webpage to use for July submissions. This can be found in the Monthly Claim Submissions section, [here](#). Please disregard any previous versions of the form and use the new version.

Further information can be found on the incident webpage, [here](#).

Civil Applications

Following the launch of the latest contingency arrangements on Friday 27 June, please note the following reminders:

- Providers can use delegated functions to grant funding for any work that needs to be undertaken within the 16-week time limit of the emergency certificate (which falls within the scope of Legal Aid regulations), and any subsequent work under the time limit of the emergency certificate.
- Do not send applications/amendments granted under delegated functions to the LAA under contingency, providers can submit these on CCMS when LAA systems are restored.
- Where providers cannot use delegated functions due to the nature of the application (i.e. Judicial review proceedings) the relevant application and means forms can be submitted to ContactCivil@justice.gov.uk
- Please ensure your email subject title is worded as follows **“LAABC Plus”** followed by the type of application form, type of means form (if applicable), your client’s name and your firm name. This will ensure it is directed to the correct team in a timely manner.
- Please ensure all applications submitted have the client’s full name on page one and that the declaration at the back of the form has been signed.

Civil Billing

A reminder that the process to opt in to civil billing contingency and accept the payment is running on a weekly basis, giving you flexibility to opt in each week. To opt in, you must let us know by midday each Monday to make that week's payment run.

Further information can be found on the incident webpage, [here](#).