



Legal Aid Agency

2 September 2025

Dear Provider,

Following a review of business continuity measures and in order to support providers for Civil Application, we are announcing a further extension to the time and cost limits for emergency representation. Effective immediately, the new limits for emergency representation granted under Delegated Functions will be increased from 16 weeks to 24 weeks, and from £4,500 to £6,750 in costs.

This update reflects our ongoing commitment to ensuring providers have the flexibility and resources necessary to support clients with urgent needs. The increased limitations will apply to all new grants made under Delegated Functions, as well as any existing grants not yet issued by the LAA at the point of certificate issue. This change will be applied retrospectively to any emergency representation cases where the LAA has yet to make a substantive decision. There continues to be no need for providers to submit Delegated Functions applications to the LAA under contingency; providers can submit on CCMS when the system is restored.

Providers are reminded that they can still apply for higher cost limits than £6,750 under emergency representation where it can be justified and are encouraged to explore this with contract managers as and when an applicable situation arises. Providers can increase costs to a maximum of £25,000 at which point case planning requirements apply.

For ease and clarity, a table is included below that details all timeline and cost limits in place at present. If you have any questions regarding these against individual cases, please contact your contract manager at the earliest convenience.

Thank you for your continued patience and collaboration as we navigate the path back to service restoration.

Table 1: Types of submission and the associated time and cost limit, as at 29 August 2025.

Type	Time limit	Cost Limit
Emergency Representation	24 weeks	£6,750
Substantive Certificates	N/A	£7,900*

*Unless the proceedings attract a £25,000 cost limit. Further details are available on the Legal Aid Learning website: [£25,000 cost limit – Legal Aid Learning](#)

Further information about amending limitations can be found in the Table of Delegated Authorities:

[Table_of_Delegated_Functions_Procedure_Regulations_June_2025.docx](#)